



# VACATION CARE BREAK III/24

**Dates:** 16/09/24 – 27/09/24

**VC Bookings Close on Friday 6<sup>th</sup> of September**

(Return Booking Form, page 7, by Friday 06/09/24)

## Details:

Open From 7am – 6pm  
Monday – Friday  
For Primary School Age Children  
From All Schools

## Contact:

Greenslopes State School, 559 Logan Rd,  
Greenslopes 4120; QLD  
Ph: 3394 1609 M: 0409941609  
Email: [osca1@iinet.net.au](mailto:osca1@iinet.net.au)  
Website: [www.oscacare.com](http://www.oscacare.com)

## INCURSIONS:

- Stilt Circus
- The Imagination Station
- The Fun Factor Game Show
- Old MacDonald's Travelling Farm

## TO BOOK

Book as a

**CASUAL**

**BOOKING**

online through

Xplor Home

App

## **Contents**

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## FAMILY CHECKLIST

- Return Booking Form, page 7, by Friday 6<sup>th</sup> September 2024
- If your child only attends vacation care please check and if needed update your enrollment details
- Pack up healthy lunch (**morning tea, lunch**) – **NO NUT PRODUCTS** (no nutbars)
- Ensure your child is wearing enclosed shoes (no thongs or sandals on excursions)
- Ensure your child has sun safe clothing, this includes:
  - a shirt that covers shoulders (no singlets)
  - a broad brimmed or legionnaire style hat (no caps or visors)
  - if UV reading is under 3, children can play outside without the hat
- Label all personal items
- Bring a drink bottle
- Please leave electronics at home, they are no longer permitted at OSCA**
- Talk to your children about the behaviour guidelines
- Junk/ craft donations (boxes, wool, fabric etc.) are always welcome



# GENERAL INFO

Operated by Greenslopes SS P&C Association

Offers a broad range of activities for multi-age groups

**QUALIFIED STAFF** – 1:15, for excursions ratio is indicated in the program

(Staff names and positions displayed on Parent's desk)

**AFTERNOON TEA** – provided

**EXCURSIONS** – All children booked on the excursion day must attend the excursion as OSCA is unable to provide sufficient educators to stay at OSCA.

**CHILD CARE SUBSIDY** – not paid prior to child physically commencing attending the service or after the child physically ceases attendance. These absences will be charged a full fee and will be excluded from our report to Centrelink.

**FEES** - \$55.00 (permanent booking) & \$60.00 (casual booking if booked after vacation care started), plus excursions/incursions.

**MONEY FOR EXCURSIONS/INCURSIONS** - paid with the fees.

Families using the service on a casual basis will pay on the day of attendance.

Fees will be paid, for all days booked as per DS agreement.

Accounts will be issued on Mondays.

**SWIMMING FEES** – \$4.00 per child, charged when swimming is on program.

(Our swimming ratio is 1:8. Staff is rostered a week in advance to meet the ratio.

Therefore, one week notification is needed for swimming cancellation, otherwise full swimming fee is charged.

**ADMINISTRATION FEES** - \$15.00 paid annually only in one service VC/BA and on reenrollment at the beginning of each year.

**CANCELLATION FEES:** Full fees if less than one-week notice is given including swimming, plus activity/excursion. In the case of illness on presentation of medical certificate, no fees will be charged.

**LATE FEES** - \$20.00 for the first fifteen minutes and then \$2.00 for every minute after that (per child). At 6:30 pm, the emergency contact will be telephoned, and after that the Police or Department of Family and Community Service will be notified and the fee will be at the discretion of the Coordinator.

**ADDITIONAL FEES** - such as unsupplied lunch \$10 and

**\$5.00 drink bottle/socks if needed at excursion only**

**PAYMENTS** – Direct debit. Debitsuccess only.

# WHAT TO BRING TO GREENSLOPES VACATION PROGRAM

## FOOD – NUT FREE POLICY

**IMPORTANT!!!! CHILD/REN DIAGNOSED AT RISK OF ANAPHYLAXIS ARE ENROLLED AT THE SERVICE. PLEASE BE AWARE OF FOOD ALLERGIES OF CHILDREN ATTENDING OUR VACATION CARE. DO NOT INCLUDE FOOD CONTAINING NUTS IN YOUR CHILDREN'S LUNCH BOX.**

**YES** – Healthy morning tea and lunch e.g. sandwiches, fruit, vegetables, water

**NO** - chips, lollies, cakes, nutbars, peanuts or other nuts

**NO GLASS CONTAINERS, RING PULL CANS**

**CHILDREN WITH SPECIAL FOOD REQUIREMENTS** – Parents will provide food

**STAFF CAN ONLY WARM UP COOKED FOOD (INCLUDING NOODLES) IN THE MICROWAVE**

## SUN SMART DRESS CODE

**YES** – wide brim hats, enclosed shoes, dresses or t-shirts with sleeves and bring their own sunscreen. Shorts must cover upper thighs. Suitable footwear.

**NO** – Baseball caps, singlet / sleeveless tops, no thongs or open-toed sandals

## SWIMMING – Must be worn:

One piece bathing suit, swimming shorts, sun shirt/t-shirt, bathing cap,

Swim shirts during all water based activities,

Hair must be secured in a bathing cap when swimming (boys and girls).

## NOT TO BRING TO VACATION PROGRAM

OSCA takes no responsibility of toys and expensive items brought from home such as ELECTRONIC DEVICES, MONEY, EXPENSIVE TOYS, JEWELRY, ALL VALUABLES.

ELECTRONIC DEVICES ARE NO LONGER PERMITTED. ONLY OSCA DEVICES AT THE DISCRETION OF EDUCATORS WILL BE USED FOR SHORT 15' TURN BEFORE LUNCH AND AFTERNOON TEA.

Students are encouraged to engage in other social learning and development activities.

OSCA iPads may be provided during designated technology time.

## PLEASE NOTE THE FOLLOWING IN PARTICULAR:

- ◆ The Attendance Register must be signed upon arrival and departure (Please advise a staff member of your arrival and departure)

## VC ROUTINE

7.00- 9.00	Indoor games and play / outdoor games and sport.
9.00-9.30	<b>Morning tea (Parents provide).</b>
9.30-11.30	Planned activities – craft, sport and games.
11.30-11.45	Technology time (OSCA IPADS ONLY)
11:45-12.15	<b>Lunch (parents provide)</b>
12.15-1pm	Reading time/rest time for young children if they wish
<b>12.30-1.30pm</b>	<b>Swimming time (only during summer vacation care)</b>
1pm-3pm	Planned activities
3.00-3.30	<b>Afternoon tea (OSCA provides)</b>
3.30-5.30	Free play inside and outside.
5.30-6.00	All inside – Quiet play, wait for parents.

## SUN SAFETY

Children playing outside must wear a hat.

- NO HAT > PLAY INSIDE or UNDERCOVER
- Only wide brimmed or legionnaire hats are acceptable.
- Children are required to bring their own sunscreen and will take responsibility for applying it when reminded by OSCA educators



## ILLNESS / ACCIDENTS

In the event of an illness or injury to a child, a staff member will administer appropriate first aid. If medical assistance is required, parents will be contacted and if necessary the child will be accompanied by ambulance to the nearest hospital. The parents will meet all cost incurred in obtaining medical service.

**MEDICATION** Only medication prescribed and directed by the doctor will be administered in our centre. Parents need to present us with: A permission form, a letter from the doctor. A medication in original package with a pharmacist's label stating the child's name, dosage, frequency of administration, date of dispensing and expiry.

**NOTIFICATION** If a person other than those nominated on the enrolment form is to collect your child/ren, the service must be notified in writing. Authority to collect form with name, address and contact no must be completed. If the person is listed on enrolment form but was never met by staff on duty that day, that person will need to provide an ID with the photo on it.

**GRIEVANCE PROCEDURE** All parents concerns or complaints should be discussed with the coordinator. If parents are unsatisfied with the outcome, they may address their grievance in writing to the approved provider, P&C.

## PARENT CODE OF CONDUCT

We would appreciate if parents DO NOT APPROACH TO CONFRONT CHILDREN other than their own, while they are under the care of Greenslopes OSCA. (Please see Parent Code of Conduct)

## BEHAVIOUR – BIG 6 VALUES INTEGRITY, OPPORTUNITY, MUTUAL RESPECT, RESILIENCE, EMBRACING DIVERSITY, COMMUNITY

These values provide a framework for our service's expectations of student behaviour to manage behaviour through a supportive model, which includes efficient supervision, provision of effective role models, directing or re-directing children to other activities and working with children to set out rules follow the rules and understand the consequences of breaking those rules. Any child displaying unacceptable behaviour persists, consultation may be necessary with parents, the child, coordinator and management committee. A child may be suspended from the program or excursions if unsatisfactory behaviour threatens the safety or wellbeing of any child or other person in the service. Please see Behaviour Management Policy for more details.

**DAMAGE TO EQUIPMENT OR FACILITIES** As part of everyday experiences involving children, we recognise that wear and tear occur. However, if damage is done that cannot be attributed to fair wear and tear but can be attributed to a malicious or intentional act on the part of a child, it will become an expense to the parent.

**EXCURSIONS** The following items will be brought on all excursions and be readily accessible to staff at all times: first aid kit, attendance record/roll, emergency contact numbers, telephone or access to one. Head counts will be made at regular intervals and when moving from one area to another staff will always supervise children. This includes in toilets and change rooms. Staff will ensure the environment is safe for use before allowing the children access to it. Staff /child ratios will always be upheld. In the event of injury occurring during an excursion, see Illness and Injury Policy. **Please note** that there will be no charges to the notified itinerary except in an emergency or due to changed weather conditions.

**TRANSPORT** – Mt. Gravatt Coach & Transport Bus Company for excursions. OSCA will ensure that a communication system is available for use in the event of emergency. In the event of injury occurring in the course of being transported, see Policy 4.5 – Illness and Injury Policy. Staff ratio policies for the service will continue to apply during transportation.

# ONLINE BOOKING INSTRUCTIONS

Vacation care bookings are only accepted when booked online through Xplor Home app.



Please follow the link below for instructions and info on how to create bookings:

<https://support.ourxplor.com/hc/en-us/articles/360037772111-Home-App-Creating-Bookings>

## **FAMILIES NEW TO OSCA**

Need to contact OSCA via email [osca1@iinet.net.au](mailto:osca1@iinet.net.au) to receive link to enrolment forms and make bookings. More information on how to create passwords and download Xplor Home app is at the link below:

<https://support.ourxplor.com/hc/en-us/articles/900000777683-New-Parent-Guardian-Set-Up->

## HOLIDAY PROGRAM REGISTRATION FORM – Break III 2024 Week I & II



Parents who enroll for the first time in Vacation Care must fill in full Enrolment Form

CHILD'S GIVEN NAMES	CHILD'S SURNAME	PARENT/GUARDIAN	PARENT/GUARDIAN

### VC BOOKING

September	Week I 16/09/24 - 20/09/24	September	Week II 23/09/24 - 27/09/24
<input type="checkbox"/> Mon 16 <sup>th</sup>	Rock Day	<input type="checkbox"/> Mon 23 <sup>rd</sup>	<b>The Fun Factor Game Show</b> \$25.00 Incursion
<input type="checkbox"/> Tue 17 <sup>th</sup>	<b>Stilt Circus</b> \$20.00 Incursion	<input type="checkbox"/> Tue 24 <sup>th</sup>	Space Day
<input type="checkbox"/> Wed 18 <sup>th</sup>	Superhero Day	<input type="checkbox"/> Wed 25 <sup>th</sup>	<b>Old MacDonald's Travelling Farm</b> \$20.00 Incursion
<input type="checkbox"/> Thu 19 <sup>th</sup>	<b>The Imagination Station</b> \$25.00 Incursion	<input type="checkbox"/> Thu 26 <sup>th</sup>	DJ For A Day
<input type="checkbox"/> Fri 20 <sup>th</sup>	Dinosaur Day	<input type="checkbox"/> Fri 27 <sup>th</sup>	High Tea Party

### ACTIVITIES PERMISSION FORM

### VENUE – OSCA GREENSLOPES

Day	Date	Time	Cost	INCURSIONS	Activity	✓
Tue	17 <sup>th</sup> Sept 24	9:30am	\$20.00	Stilt Circus	Children will learn circus arts from a professional performer including stilt walking, silk fans and hula hoop tricks.	
Thu	19 <sup>th</sup> Sept 24	10:00am	\$25.00	The Imagination Station	Children will participate in a hands-on science workshop.	
Mon	23 <sup>rd</sup> Sept 24	10:00am	\$25.00	The Fun Factor Game Show	Children will play team-based challenges inspired by TV game shows.	
Wed	25 <sup>th</sup> Sept 24	10:00am	\$20.00	Old MacDonald's Travelling Farm	Children will pat and feed baby animals in a mobile petting zoo on the oval.	
Reminder: enclosed shoes, sun safe hat, morning tea, lunch, a drink bottle, for younger children please pack spare clothes						

By signing below, you are authorising your child to participate in all activities offered by Greenslopes SS OSCA Vacation Care, including ~~excursions~~ and incursions.

I \_\_\_\_\_ hereby give permission for my child/ren to attend the activities organised by the Greenslopes SS Vacation Care program.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_









**VACATION CARE PROGRAM**

**BREAK 3**

**September 2024**

**WEEK 1 & 2**

All bookings and enquires please phone (07)3394 1609 or email: [osca1@inet.net.au](mailto:osca1@inet.net.au) | Book easily online through Xplor app

MONDAY 16/09/24		TUESDAY 17/09/24 <b>INCURSION</b>	WEDNESDAY 18/09/24	THURSDAY 19/09/24 <b>INCURSION</b>	FRIDAY 20/09/24
<p><b>ROCK DAY</b> Explore different types of rocks and all their creative uses.</p> 		<p><b>STILT CIRCUS</b> Learn circus arts from a professional performer, including stilt walking, silk fans and hula hoop tricks! <b>Cost: \$20.00</b> <b>Time: 9:30am – 12:00pm</b></p> 	<p><b>SUPERHERO DAY</b> Dress up as your favorite superhero and make accessories for your costume in craft!</p> 	<p><b>THE IMAGINATION STATION</b> A hands-on science workshop to engage the imagination and inspire a curious mind! <b>Cost: \$25.00</b> <b>Time: 10:00 – 11:30am</b></p> 	<p><b>DINOSAUR DAY</b> Travel back in time to the age of dinosaurs with dino-themed arts, crafts and activities!</p> 
Craft	Rock Pets Yarn Wrapped Rocks	Paperclip Balancing Clown	Superhero Masks Superhero Arm Cuffs	String Spinner Toy	Hatching Dinosaur Eggs Recycled Dinosaurs
Art	Rock Painting Indigenous Rock Drawing	3D Wild Animals	Tinfoil Embossing Art	Rainbow Paper Experiment	Dinosaur Silhouette Painting
Cooking/ Just for fun	Magnetic Rock Collecting	Circus Show Dramatic Play	<b>Cooking:</b> Choc-Coconut Cookie Balls	Sensory Science Tray	Clay Dinosaur Fossils
Sport & Games	Lagori Rock Game Dodgeball	Hula Hooping Ribbon Dancing	Badminton Master ball	Soccer Line tag	Handball Red Rover
MONDAY 23/09/24 <b>INCURSION</b>		TUESDAY 24/09/24	WEDNESDAY 25/09/24 <b>INCURSION</b>	THURSDAY 26/09/24	FRIDAY 27/09/24
<p><b>THE FUN FACTOR GAME SHOW</b> Compete in team-based challenges inspired by TV game shows. <b>Cost: \$25.00</b> <b>Time: 10:00 – 11:30am</b></p> 		<p><b>SPACE DAY</b> Blast off into the cosmos and learn about the stars, planets, and galaxies.</p> 	<p><b>OLD MACDONALD'S TRAVELLING FARM</b> Gently pat and feed baby animals from Old MacDonald's Farm! <b>Cost: \$20.00</b> <b>Time: 10:00 – 12:00pm</b></p> 	<p><b>DJ FOR A DAY</b> Enjoy a dance party at OSCA and learn about DJing with our educator Harrison's DJ decks!</p> 	<p><b>HIGH TEA PARTY</b> Enjoy a high tea party with your friends for our last day of holiday care!</p> 
Craft	Hama Bead Spinning Tops	Space Passport Paper Plate Solar System	Mini Chicken Coop Farm Animal Finger Puppets	Design Your Own Album Cover Make A Microphone	3D Paper Teacups
Art	Rubber Stamp Printing	Wooden Rocket Painting Aboriginal Astronomy Art	Sponge Painting	CD Decorating	Tea Bag Painting
Cooking/ Just for fun	Playdough	<b>Cooking:</b> Moon Biscuits	Playing with Farm Animal Toys	<b>Just for Fun:</b> DJ Dance Party	<b>Just for Fun:</b> High Tea Party
Sport & Games	Cricket Battendi Game	Sky Ball Astronaut Dramatic Play	Piggy in the Middle Line Tag	Musical Squares Hockey	Café Imaginative Play Chess Contest
<p><i>Spontaneous play is encouraged, and children are supplied with resources to support their imagination. A variety of indoor and outdoor equipment are set up daily.</i></p> <p><b>RISK ASSESSMENTS OF VC ACTIVITIES ARE AVAILABLE FROM OSCA OFFICE/PARENTS TABLET</b></p> <p><b>PLEASE PACK FOR YOUR CHILD: MORNING TEA AND LUNCH, WATER BOTTLE, SUN SAFE HAT, ENCLOSED SHOES, SPARE CLOTHES. PLEASE LEAVE TECHNOLOGY DEVICES AT HOME.</b></p>					



